

School of Planning and Architecture, Vijayawada

An Institute of National Importance, Ministry of Education,
Govt. of India, ITI Road, Vijayawada – 520008,
Andhra Pradesh, India

Minutes of 23rd Meeting of the Finance Committee

**Held on 02.01.2024 at 11:00 Hrs.
at Board Room, SPA Vijayawada
(dual mode)**

SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA
Survey No.4/4, ITI Road, Vijayawada-520008, AP

MEMBERS PRESENT:

1) Ar. Dr. Amogh Kumar Gupta	Chairperson
2) Prof. Dr. Ramesh Srikonda, Director, SPAV	Member
3) Prof. Dr. Virendra Kumar Paul, Nominee of BoG (Online)	Member
4) Sh. Pradeep Kapoor, Nominee of BoG (Online)	Member
5) Sh. Anil Kumar, Director, Nominee of Financial Advisor, MoE (Online)	Member
6) Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The Director welcomed all the members of the committee.

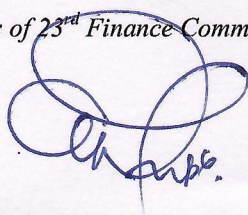
The Chairperson advised the Registrar to present the Agenda items.

ITEMS FOR CONFIRMATION OF MINUTES

Confirmation of the Minutes of the 22nd Finance Committee Meeting held on 31.03.2023 at Board Room, SPA Vijayawada.

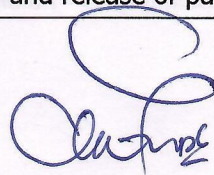
The Minutes of the 22nd Meeting of the Finance Committee were circulated to all the members. Since, no remarks were received from the members, the Minutes of 22nd FC held on 31.03.2023 stands approved.

Action taken report on the Minutes of the 22nd Finance Committee held on 31.03.2023 at Board Room, SPA Vijayawada.	
22.01	Authorization to Director, SPAV to submit the Financial Statements for F.Y 2022-23 to C&AG for taking up Financial Audit. (SAR)
Action Taken	No action required
Decision	Noted
22.02	Approval for the Budget Estimates for the F.Y 2023-24
Action Taken	The activities of the Institute are being carried out as per the approved budget and funds received from MoE.
Decision	The BE for the Year 2023-24 for SPAV is recommended by the FC and approved by the 38 th BoG. The Institute has carried out the activities as per the approved Budget.
22.03	Utilization of Funds recovered by CPWD from M/s. Sri Krishna Shelters Private Ltd.
Action Taken	Details sent vide Letter dt.17.05.2023 reply awaited.
Decision	After detailed discussion, it has been directed by the FC that the matter to be settled between CPWD, Director SPAV with the approval of the BoG. The MoE has no role to play on behalf of SPAV.
22.04	Up-gradation of pay of Sh.S.V.Krishna Kumar, Associate Professor.
Action Taken	Up-graded as per the approval and pay revised accordingly.
Decision	Noted



ITEMS FOR APPROVAL

23.01	Revised Budget for the FY 2023-24 and Budget Estimate for the FY 2024-25
Discussion	The matter related to Revised Estimate for the FY 2023-24 has been considered by the FC, subject to condition that all the pending activities that are approved as per the DPR are to be completed within the budget approved by the RCE and the activities are to be completed within the Project Completion Period.
Decision	The sanction for funds for RE for the FY 2023-24 is considered by the FC. Further, the FC recommended to discuss Budget Estimate for the FY 2024-25 in person with the IFD, MoE for consideration.
23.02	Regular Two Year Full-time Postgraduate Program titled 'Master of Design (M. Des)' at SPAV Vijayawada from the AY 2024-25
Decision	Recommended by the FC and the number of seats are to be considered as 20 and 10% EWS Quota.
23.03	Increasing number of Full-time Ph.D Scholars and payment of JRF/SRF Scholarship.
Decision	Considered and recommended for increase of Full-time Ph.D Scholars by Ten (10), in addition to the existing 5 numbers, w.e.f AY 2024-25.
23.04	Installation of lifts in the existing Hostel buildings at SPAV Campus.
Decision	Considered and recommended for installation of 8Nos. of Lifts subject to condition that the cost of installation is within the approved Project Cost.
23.05	Painting of all the building blocks along with Corten Steel louvers in the Institute building at SPAV Campus
Decision	Considered and recommended
23.06	Prototype hostel room by Bamboo Innovative Design over the terrace of existing hostel building on experimental basis.
Decision	The Item is deferred
23.07	Store room partition wall and paneling work in the basement floor.
Decision	Considered and recommended
23.08	Upgradation of studio and smart class rooms with fixed furniture at 4th floor in Academic Block for Department of Planning and Architecture.
Discussion	The matter was discussed and advised to revise the Item as "Addition and Alteration of Studio and Smart Class Rooms" rather than Upgradation for better understanding of the Agenda item.
Decision	Considered and recommended.
23.09	Creation of Sign Board for the entire SPAV Campus
Decision	Considered and recommended
23.10	Construction of ten storied additional hostel building along with academic spaces at SPAV campus
Decision	The Item is deferred.
23.11	Payment of Interest on Gratuity payable to Dr.P.Krishna Mohan, Ex Registrar
Discussion	The matter discussed about the date of applicability and release of payment.



Decision	Considered and recommended for release of interest on Gratuity and the calculation is to be made upto the date of release.
23.12	Procurement of Official Vehicle for Director and Bus for Students
Decision	Procurement of Vehicle for Director is considered and recommended by the FC and procurement of Bus for students is deferred.
23.13	Procurement of equipment for Landscape Lab of Architecture Dept.
Decision	The item was discussed and considered for procurement of items for Lab. except Drone and within the Project Cost of SPAV approved by RCE.
23.14	Procurement of ICT Equipment for SPAV
Decision	The item was discussed and considered and recommended for procurement.

ITEMS FOR RATIFICATION

23.15	Procurement made from OH 35: Capital Grant during 2023-24
Decision	Considered and ratified
23.16	Revision of emoluments for Research Scholars JRF/SRF
Decision	Considered and ratified
23.17	Reimbursement of expenses to Prof.S.Ramesh, Director, SPAV for visiting France
Decision	Considered and ratified up to the limit prescribed under CPDA Fund. For additional expenditure beyond the amount prescribed under CPDA, FC recommended to send to the MoE for consideration.
23.18	Annual Report along with Audited Accounts for the FY 2022-23
Decision	Considered and Ratified

ITEMS FOR REPORTING

23.19	Funds received under Consultancy / Research Head for the Year 2023-24 (Up to 30-11-2023)
Decision	Noted
23.20	Remittance of interest accrued on GIA for 2022-23 through Bharat Kosh Portal.
Decision	Noted
23.21	Status Report of Project - Establishment of SPA, Vijayawada
Decision	Noted

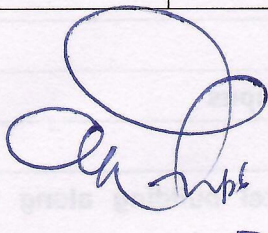
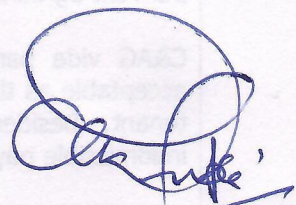


TABLE ITEMS FOR APPROVAL

23.22	Inadmissible payment towards Electricity and Maintenance charges for the Residence of Ex-Director, SPAV
Agenda	<p>The C & AG vide No.DGA(C)/CEA-01/LAR/2021-22 AE No.29 dated 14.03.2022 vide para No.V (I) Inadmissible Payments mentioned that: <i>In rent free accommodation, rent of the flat is exempted from recovery. However, maintenance charges have to be borne by the individual.</i></p> <p>The Institutes vide letter dt.21.03.2022 replied that the payments were made as per rent agreement.</p> <p>C&AG vide para 3 of their above referred letter said that the reply is not acceptable as the electricity and flat maintenance charges are to be borne by the tenant. Besides, the defective clause in the rent agreement resulted in inadmissible payment.</p> <p>C&AG has attached detailed calculation sheet as along with their Report for an amount of Rs.1,58,250/- towards Maintenance Charges and Rs.1,56,707/- towards Electricity Charges.</p> <p>The reporting of pending audit paras was placed in the 21st F.C vide Agenda item no. 21.13 as per the instructions of MoE.</p> <p>The F.C. resolved to inform NIT, Hamirpur for recovery of the amount i.r.o Prof.Minakshi Jain for inadmissible payments from Institute Fund as per the observations of C&AG.</p> <p>As per the instructions of F.C, letters were sent to NIT, Hamirpur vide dt.22.02.2023 / 10.01.2023 / 15.11.2022.</p> <p>Copy of Appointment of Director Dt.11.11.2016 and Agreement of Lease Dt.30.11.2014.</p> <p>FC may kindly deliberate on the matter.</p>
Decision	After detailed deliberation, FC recommended to get the observation of the C&AG dropped by providing additional details with regard to admissibility.
23.23	Registration of SPA Vijayawada under Section 8 of Company Act
Agenda	<p>In line with the School of Planning & Architecture, Delhi, other IITs, NITs, CEPT and other premier institutions where Architecture& Planning is taught, School of Planning & Architecture, Vijayawada wants to initiate action regarding registration under Section 8 of Company's Act. This is considered to be a pre-requisite for being recognized as A Centre of Excellence as well in architecture, Planning, Design or any related domain. This would also help in setting up of start-ups and other related innovation activities, other than promoting Institution Research & Consultancy Activities further.</p> <p>The needful steps for the same have been identified as preparing 'Articles of Association', and 'Memorandum of Association' in consultation with Chartered Accountant of SPAV and SPA V engaged Legal experts. The Board of Directors and Team Members would have to be finalized in due course.</p> <p>Further, the Vision, Mission, Aim and Objectives for the same would be drafted, alongside Institute Intellectual Property Rights Policy Document, Innovation &</p>

	Start Up Policy and Incubation Centre Policy.
	The FC may Consider the proposal.
Discussion	The matter with regard to registration of SPAV under Section 8 of Company Act was discussed in details. The details of the Vision, Mission, Aim and Objectives for the same should be drafted, alongside Institute Intellectual Property Rights Policy Document, Innovation & Start Up Policy and Incubation Centre Policy and once again place it before the FC for consideration.
Decision	FC considered and recommended to adopt the procedure followed by SPA Delhi in principle.

The meeting ended with vote of thanks to the Chair.


16/10/24